

Dear Students and Colleagues,

### **Submission of health declaration**

The University is continuing to monitor the situation of the novel coronavirus disease (COVID-19). Subsequent to the recent review of the health declaration system, the following new arrangements will be introduced **with effect from 17 February 2020 (Monday)**:

#### **Health declaration**

- (a) Students and colleagues **MUST** renew and submit the online health declaration (**HERE**) on each day that they wish to return to the University campus for study or work. The submission shall be made before they present their student/staff cards at the card readers for access.

The validity of online health declaration expires at 5 a.m. daily, and a new declaration must be submitted after 5 a.m. for access to the campus that day. The cut-off time is set at 5 a.m. to ensure that students and colleagues make the health declaration for the day after waking up, rather than during the night before. This cut-off time can also provide convenience for students and colleagues who reside in halls and might need to access the campus from daytime till the early morning hours.

Temperature check at the entrances is still maintained.

- (b) Health declaration can be submitted **online from computers**, or via the **HKBU Mobile app** on mobile devices.

#### **HKBU Mobile app**

- (c) Students and colleagues are encouraged to download the app and log in with their SSOids and passwords. Once this has been done, online health declaration can be conveniently accessed and submitted without needing to input SSOid and password every time.

## **Temporary arrangement for students of School of Continuing Education**

- (d) More time is needed to allow students of School of Continuing Education (SCE) to access the HKBU Mobile app. Before that can happen, SCE students need to submit the online health declaration through the browsers on computers or mobile devices. We seek the patience of these students for the time being, and will notify them immediately once the technical issues have been resolved.

## **Car park entrances**

- (e) Parking permit holders driving into campus and their passengers are required to screen-capture the online health declaration on their mobile devices and present the declaration records to frontline security guards for checking upon entering the car parks. Temperature check at the entrances is still maintained.

Self-health declaration is one of the key measures to protect the health and well-being of members on campus. Access will be denied if the student/colleague:

- has not submitted the online health declaration before returning to the University campus, or the online health declaration has already expired;
- has travelled to Mainland China in the past 14 days;
- has a fever, fatigue, cough, diarrhoea, vomiting or flu-like symptoms; or
- has been in close contact with anyone diagnosed with or suspected of COVID-19.

We thank you for your understanding and cooperation to ensure the best protection to all members of the University and their families. As before, please stay healthy and vigilant for the latest developments and find updates from HKBU Bulletin Board link (<http://ehsu.hkbu.edu.hk/2019-nCOV/>) and the Government website ([www.gov.hk](http://www.gov.hk)).

Estates Office  
14 February 2020