

To: All Staff

**Measures on Laboratories/Studios to
minimise risks of spreading of COVID-19**

Hope this email finds you well.

With the number of confirmed COVID-19 cases surging in the past few days and the threat posed by the virus further escalating, the University has decided to further tighten up the safety measures in all teaching and research labs/studios. Please observe the measures below:

1. All personnel in labs and studios must wear masks at all times.
2. Each lab and studio user should maintain at least 1.5 m distance between each other at all times.
3. Except the researchers and workers working on their research/studio work, all other people should not be in the labs and studios.
4. The opening hours of all the labs and studios will be revised as follows:

Monday to Saturday: 9:00 am to 7:00 pm
Sunday and Public Holidays: Closed
5. All of the above measures will be effective immediately.

Please stay healthy!

Regards,

Prof Ken Yung
Executive Associate Dean, Graduate School