

Dear students and colleagues,

Confirmed COVID-19 staff infection case

The University has received a report today (15 July) that a colleague from an office on 10th floor of the Academic and Administration Building (AAB) has been confirmed to have COVID-19.

The colleague concerned was under mandatory quarantine at home since 13 July and did not return to the University campus, after a family member of the colleague was confirmed to have COVID-19. Upon receiving the report on the same day, the following actions were taken:

- Disinfection of the office and places that have been visited by the colleague concerned, including lift lobbies and washrooms etc, has been completed on 13 July. Disinfection of the air conditioner filter and grilles has been carried out.
- Seven other current staff members who had close contact with the colleague concerned have been identified. These staff members have started working from home since 13 July. All of them have already taken the COVID-19 test, and all test results were negative.
- Another round of thorough disinfection by professional cleaners will be carried out for the entire floor of AAB L10. The other places within campus that have been visited by these 8 staff members will also be disinfected.
- As a precautionary measure, staff members who had close contact with the concerned colleagues are required not to return to campus and work from home until 14 days after the date of close contact regardless of the test results.
- There was another previous staff member who had also dined with the colleague concerned before she left the University. This previous staff has been notified of the situation also.

EO will continue to monitor the situation and take all necessary actions to contain potential health risk to the University community associated with the case. If colleagues have any concern or questions about the case, please call the University's hotline at 3411-7997.

Please be reminded that all students and colleagues **MUST NOT** come to the campus if they have any COVID-19 symptoms. All students and staff members are requested to report to the University immediately by calling the University's hotline at 3411-7997, or inform your department head / academic supervisor as

appropriate if they are or have been in close contact with a person in the last 14 days who is:

- confirmed COVID-19 positive;
- undergoing mandatory quarantine as required by the Government; or
- required by the Government or a doctor to take the COVID-19 test.

Please also be reminded to stay vigilant and observe all good hygienic, social distancing and preventive measures.

May I wish the colleague a speedy and full recovery.

Christine Chow
Vice-President (Administration) and Secretary

15 July 2020