



Dear Colleagues,

Work Arrangements

To minimise health risks in view of the recent surge of COVID-19 cases while maintaining the required services on campus, Deans and Heads may adopt flexible work arrangements for their team members, including staggered working hours and flexible lunch hours, when operation needs permitting.

Under special circumstances, Deans and Heads may consider to allow work from home arrangements for the staff member with special needs while ensuring that he/she is able to work effectively at home.

In alignment with our policy to protect our University community's health and well-being, the University Administration will closely monitor the situation to update any changes in work arrangements for staff on campus as appropriate.

Please stay safe and healthy.

Thanks and regards,

Human Resources Office

12 January 2022