

Dear colleagues and students,

Teaching and Learning Arrangements for the Rest of Semester 2, 2021/22

Further to my email of 31 January 2022 on online teaching till 19 February 2022, I would like to provide you with the updated teaching and learning arrangements for the rest of this semester.

Adoption of Online Teaching

- a) Online teaching will be continued until the end of the semester.
- b) Practical or lab/studio-based sessions that require face-to-face contact may be conducted on conditions that the number of staff and students involved is small and all prevailing health and safety measures ([Appendix](#)) are strictly observed. ONLY fully vaccinated staff and students can participate (i.e. those who have completed the vaccination course for 14 days, please refer to the [Government website](#) for details). Other students, including students not in Hong Kong, should wait for make-up classes till a later time as arranged by their instructors. It is possible that their completion of the semester may suffer a longer delay.
- c) Make-up practical or lab/studio-based sessions that need face-face contact will likely extend into the summer time. All affected staff and students should take this into account when planning for their summer engagements while final year students should be aware that they may graduate later than the normal schedule.
- d) Students who decide to leave Hong Kong should understand that their future return to the campus may be delayed by travel restrictions or quarantine requirements. As a consequence, their completion of courses with face-to-face elements may suffer a longer delay.
- e) Students may withdraw from courses before the deadline of 1 April 2022. For programmes which adopt a different deadline, respective students would be informed of the deadline by their programmes accordingly.

End-of-Semester Examination Arrangements

- f) Instructors are invited to adopt continuous, online assessment or other assessment methods to replace the on-campus end-of-semester face-to-face examinations as far as possible.
- g) For courses which face-to-face examinations are necessary because of the nature of the discipline or for reasons such as meeting professional qualification requirements, the course instructors should communicate to students as early as possible.

Residential Arrangements

- h) Local students who are currently residing at the Halls/NTT are encouraged to return and stay at home for the rest of the semester.
- i) Non-local residents may make their decision whether to leave the Halls/NTT.

- j) Residents who decide to terminate their residence can get pro-rata refund of the Hall/NTT fees. The Student Accommodation teams will announce the detailed arrangement including the deadline for such early termination.
- k) Students who decide to continue to stay in the Halls/NTT may be asked to move to a different room.

Campus Facilities

- l) The campus will remain open. Please refer to the [latest announcement](#) on the opening hours of various facilities from the Estates Office.

We will continue to monitor the pandemic situation and review our teaching arrangements as needed. Kindly be reminded to check your email and the [Bulletin Board for Coronavirus Disease 2019 \(COVID-19\)](#) regularly for updated information from the University.

Please always take good care of yourself and stay healthy.

Albert Chau
Vice-President (Teaching and Learning)

10 February 2022

Appendix

Safety precautionary measures for practical/lab/studio-based courses

- a. The maximum students allowed inside the room cannot exceed 50% of its capacity.
- b. Grouping of more than 2 is not allowed.
- c. Social distance of 1.5m should be maintained at all times. Mask must also be worn at all times and therefore, practicum involving masks off cannot be carried out.
- d. There must be no eating or drinking except water inside classrooms.
- e. Body temperature will be checked at campus entrances, as well as at facilities entrances, wherever possible.
- f. Students must pay attention to personal hygiene. Hand sanitizer will be provided in the lab/studio.
- g. Opening time of the facility for the practical/lab/studio-based teaching will be divided into sessions lasting not longer than half a day. All students MUST leave the facility at the end of each session. Disinfection of tabletops, chairs and equipment such as computers will be carried out by staff after each session.
- h. Students using labs/studios for individual and group work must sign in and sign out at the register provided by the department, and observe all the safety rules.

The above safety measures will be further updated depending on the COVID-19 situation in Hong Kong. Please contact the Sustainability, Health and Safety Unit of the Estates Office at the 24-hour hotline 34117997 if you have any question.