

**HONG KONG BAPTIST UNIVERSITY  
ESTATES OFFICE  
ENVIRONMENTAL HEALTH AND SAFETY SECTION**

**Registration of Laser User (Class III & IV)**

Please **TYPE** or **PRINT** in **BLOCK LETTERS**

1. Name \_\_\_\_\_  
(Surname first) \_\_\_\_\_ in Chinese character (if any)
2. Sex \_\_\_\_\_ Department \_\_\_\_\_
3. Staff / Student ID Card No. \_\_\_\_\_  
(Must fill out this item)
4. Location \_\_\_\_\_
5. Supervisor \_\_\_\_\_
6. Type of laser used \_\_\_\_\_
7. Date of First Employment to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
laser work Day / Month / Year  
(Please note that Eye Examination will be provided prior to laser work and annually.)

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

**Please return this form to Environmental Health & Safety Section (EHS), Estates Office as early as possible.**

The personal data collected in this form is used to register the Laser User (Class III & IV) with EHS. The data in this form would be disclosed to other party for the purpose of arranging eye examination. You have the rights to access to, and/or correction of your personal data. All personal data access requests should be addressed in writing to EHS of the Estates Office.